

RESPONSIVE.

COMMITTED.

ACCESSIBLE.

EXPERIENCED

PERSONABLE.



Let's start the conversation.



D'Andrea & Associates, LTD.  
BUSINESS, TAX & FINANCIAL ADVISORS

# HELLO

## How can we help you?

D'Andrea & Associates, LTD. is a full-service business, tax and financial advisory firm serving clients throughout the United States. We are dedicated to providing our clients with professional, personalized services and guidance in a wide range of financial and business needs.

Business

Tax

Finance

Start the conversation by clicking here



## Consultation



Initial consultation with client to discuss needs and determine the most efficient individualized approach to create the best possible product for the client.

## Review



Assess volume of work and analysis of supporting documentation such as bank and credit card statements, prior year tax returns, financial statements, major purchases, and accounting systems.

## Quote



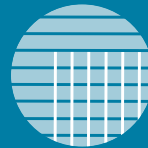
Based on review, we provide a quote at an hourly or flat rate. Flat rate quotes are provided for ongoing client consultations to provide uninterrupted support.

## Agreement



Once price is agreed upon, an engagement letter is signed which outlines services to be performed.

## Work



The work begins. During the work process, we analyze client's historical data and work with current operations to produce deliverables.

## Results



Once project is completed it is submitted to the client and we obtain feedback to ensure client satisfaction.



OUR  
PROCESS

# The D'Andrea Difference

At D'Andrea & Associates, LTD., we build personal relationships with each one of our clients. We understand how their businesses operate and we come up with solutions to make them more efficient and more profitable. We are experienced in all aspects of small business management. Most of our accountants have owned and operated their own small businesses and know the kind of work ethic needed to stay current and ahead of the curve.

As your trusted business advisor, D'Andrea & Associates, LTD. frees our clients from the tedious side of business, so they can concentrate on generating revenue.



WE  
ARE  
PROBLEM  
SOLVERS

# Business, Tax & Financial Solutions

## Small Business Accounting:

- Bookkeeping (remote/onsite)
- Bank Reconciliation
- Financial Statement Preparation
- Small Business Consultation
- Sales Tax Virtual CFO

## Tax Services:

- Tax Preparation
- Tax Planning
- State & IRS Audit Representation
- Tax Notices
- Issues & Resolutions such as:
  - Wage Garnishments
  - Liens & Levies
  - Tax Payments
  - Offers in Compromise

## Advisory Services:

- New Business Formation
- Business Valuation
- Internal Controls Audits, Reviews,  
& Compilations

## Payroll:

- Payroll Processing
- Vacation, Sick, and Personal Day Accruals
- Tax Reporting and Payroll Deposits
- W2, W-3, and 1099 Preparation

## Personal Financial Planning:

- College Planning
- Estate Planning
- Insurance Assessment
- Investment Planning





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Click here to contact our experts  
and find out how we can help you

OUR TEAM  
OF EXPERTS



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LET'S START  
THE  
CONVERSATION  
TODAY



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